



WHEN DO I NEED A BUILDING PERMIT?

You must obtain a building permit from the Building Department before making the following changes to your house. If your project is not included on the list and you are unsure if a permit is required, please contact the Building Department at 201-652-5300.

All permit applications may be picked up at Borough Hall or are available online at <https://www.nj.gov/dca/divisions/codes/resources/constructionpermitforms.html>

All permits require F100 form - called the "jacket". One per permit submission.

Any job with an * requires Zoning Board Review

Large Construction Jobs

- Building an addition *
- Building a new bedroom or bathroom *
- Building a garage, attached or detached *
- Finishing a basement *
- Enclosing a porch, new porch *
- Constructing a deck *
- Installing an in-ground or above ground pool *

Small Construction Jobs

- Interior alterations
- Installing central air conditioning
- Installing a fireplace, gas or wood burning
- Installing ductwork
- Installing or building a shed larger than 200 square feet *
- New wiring or outlets
- Renovating a bathroom or kitchen
- Installing an underground sprinkler system
- Removing or abandoning an oil tank
- Upgrading the electric service
- Installing driveway post lights
- Demolition of shed or building
- Installing a concrete patio *
- Installing new interior or exterior entry to house, garage or basement

Renovating or Replacing

- Replacing an underground sprinkler system only if replacing backflow preventer
- Rebuilding a Chimney
- Replacing an electric stove with a gas stove
- Replacing a furnace, boiler or hot water heater
- Replacing central air conditioning
- Modernizing plumbing

Zoning Permits

- Installing or building a shed less than 100 square feet
- Installing or replace a fence

Engineering Permits

- Any work within the public right-of-way
- Creating additional off-street parking
- Piping leaders to seepage pits or storm sewers
- Constructing a retaining wall that is 48" high
- Curb cutting requires a permit
- Replacing sidewalks and curbs; installing new sidewalk and curbs – No permit is needed, but an inspection of curb form is required prior to construction